

## EMERGENCY SAFETY QUICK REFERENCE

**Know your address:** (circle one) 1795 – 1789 – 1801 Boxheart Dr.

Building letter (circle one) B – C – D – E – F – G – H – I – J – K    Unit # \_\_\_\_\_

### Important Phone Numbers:

- **Front Desk: 707.866.3676 Ext. 0** – Save this in your phone contacts
- **Enso Alert Texts: 707-640-3921** – Save this to your contacts to identify texts with emergency information. Respond if requested.

### Medical Emergency

- Call **911** – give your address, building letter and unit number
- Use your emergency pull cord or emergency pendant (if you have one)
- Call the Front Desk: 707.866.3676 Ext. 0.

### Fire Emergency

- If **fire or danger is present in your unit:**  
Leave Immediately  
Exit into the hallway, **closing your front door**  
Call the Front Desk 707.866.3676 Ext. 0 with your location  
Smoke Detectors and/or fire sprinklers will activate and alert others in the building and the fire department  
Stay on your floor and move past **two** fire doors away from the fire  
Wait for instructions from first responders or Enso staff  
If you are able, evacuate to Sky Hall going down the stairs if necessary  
Do not use the elevator - it will not operate when the fire alarm is active
- If the **fire alarm sounds while in your unit:** Stay inside and **Shelter in Place** until the alarm stops or you receive further instructions. Use earplugs if necessary.
- If the **fire alarm sounds and you are outside of your unit:** Return to your unit if safe to do so and **Shelter in Place**. If unsafe to return, go to Sky Hall.
- For **smoke from burnt food:** open patio door, **do not open front door to hallway**, call the front desk at 707.866.3676 Ext. 0.

### Earthquake

- Drop, cover, and hold on.
- After the shaking stops: **Shelter in Place**

### Evacuation Preparedness

- Pack two "Go Bags": one for your unit and one for your car  
Have go bags for you and your pet(s)
- Keep a flashlight and shoes near your bed (if there is broken glass)
- Have car gas tank least half full at all times -or- EV at least 50% charged
- Have a current list of your medications
- Make a plan for where you could go if there is an evacuation.  
Let the front desk know your destination

**Note: These are recommended best practices. They might not cover every possible situation. Stay calm and use your judgement and common sense in responding to any emergency.**